

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Director of business

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /

* Nationality

[Documents that demonstrate entitlement to work in the UK](#)

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Private hire venue.
Hire for parties, Weddings and general parties.
Private bar.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Birthday party and private hire event with DJ or Background music

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No variation to above

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

Continued from previous page...

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Background music at private hire events

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Private parties

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

None

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on
the premises select on, if the sale of alcohol
is for consumption away from the premises
select off. If the sale of alcohol is for
consumption on the premises and away
from the premises select both.

Continued from previous page...

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

Continued from previous page...

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start End
Start End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start End
Start End

WEDNESDAY

Start End
Start End

THURSDAY

Start End
Start End

FRIDAY

Start End
Start End

Continued from previous page...

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

We will only be open when privately booked. we do not open to general public as just a bar.
Our private events are normally Friday, Saturday and Sunday only.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

1. No supply of alcohol may be made under the Premises Licence –
(a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
(b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group

Continued from previous page...

defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

(a) a holographic mark or

(b) an ultraviolet feature.

6. The responsible person shall ensure that –

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1 –

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

Where –

(i) P is the permitted price

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –

(i) The holder of the premises licence

(ii) The designated premises supervisor (if any) in respect of such a licence, or

(iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

Continued from previous page...

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of the Act.

2. But nothing in subsection (1) requires such a condition to be imposed:

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or

(b) in respect of premises in relation to:

- (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
- (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

3. For the purposes of this section:

(a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and

(b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule

b) The prevention of crime and disorder

The premises shall install and maintain a comprehensive CCTV system covering the internal and external of the premises which is of evidential quality. It will also cover all entry and exit points enabling full frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less than 31 days with the correct time and date stamping. Recording shall be made available immediately upon lawful request of Essex Police or other Responsible Authority. Download or export of CCTV should be in the native file format with the native player.

A staff member from the premises who is conversant with the operation of the CCTV system shall be available at all times when the premises are open to the public. This staff member must be able to show Essex Police or other Responsible Authority recent data or footage with the absolute minimum of delay.

The premises will maintain a bound log book for all incidents, accidents and emergencies which shall include the following information; and will be available to Essex Police or other Responsible Authority immediately upon lawful request.

- All crimes reported to the venue,
- All ejections of patrons,
- All refusals of service,
- Any complaints received,
- Seizures of drugs or offensive weapons,
- The full name of any person who has been involved in dealing with any of the above matters.

The premises will risk assess the need for SIA registered Door Supervisors. Risk assessments shall be kept for 12 months and made available to Essex Police or other Responsible Authority immediately upon request.

When the need for SIA registered Door Supervisors is identified, a minimum of 2 shall be employed.

Continued from previous page...

A bound Door Supervisors register shall be kept. Door Supervisors shall sign to record their start and finish times along with their full name and SIA badge number.

c) Public safety

Reasonable and adequate staff training to be carried out and properly documented in relation to:

- Dealing with incidents and prevention of crime and disorder;
- Sale of alcohol (to underage, persons over 18 purchasing for underage, drunks, ect) prior to being allowed to sell alcohol

All training records will be retained for 12 months and made available to Essex Police or other Responsible Authority upon reasonable request.

d) The prevention of public nuisance

The external areas of the premises shall be cleared of customers no later than 22:00hrs every night save for those using the designated smoking area.

No drinks or glassware shall be permitted outside the premises after 22:00hrs

From 22:00hrs the number of persons permitted in the smoking area shall be restricted to 15 at any one time.

Notices shall be prominently displayed at all exits requesting patrons to leave quietly.

1. An automatic noise control device shall be used to control the volume of live and recorded music. All sound equipment must be subject of control by the noise control device i.e if those hiring the venue are allowed to bring in their own equipment, the equipment must be subject to control by the automatic control device.

2. All windows and doors on the rear and side facing Woolston Manor Apartments shall be kept closed whilst any live or recorded music is being played that is audible at the boundary with Woolston Manor Apartments.

e) The protection of children from harm

The premises shall operate a Challenge 25 age verification policy. Any person who appears to be under the age of 25 shall be asked to produce photographic identification to prove they are 18 or over. Failure to produce will result in service being refused. Acceptable forms of photographic identification include:

- Passport
- Photo card Driving Licence
- Photographic ID bearing the 'PASS' hologram.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK . The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="MC2020"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

* required information

Section 1 of 3

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

MC2020

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Lee

* Family name

Marns

* E-mail

[REDACTED]

Main telephone number

[REDACTED]

Include country code.

Other telephone number

[REDACTED]

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

11245110

Business name

Mooros Chigwell Limited

If your business is registered, use its registered name.

VAT number

- [REDACTED]

Put "none" if you are not registered for VAT.

Legal status

Public Limited Company

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 3

CONSENT

Name Of Proposed Premises Supervisor

* First name

* Family name

Address Of Proposed Premises Supervisor

* Building number or name

* Street

District

* City or town

County or administrative area

Postcode

* Country

I hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the following application, and any premises licence to be granted or varied in respect of this application concerning the supply of alcohol at the premises

* Type of application

For instance 'Application for a premises licence' or 'Variation of a premises licence'

Is the application or variation that this consent is being submitted in connection with being supplied electronically to the authority

- Yes No Don't know

Continued from previous page...

Reference number of
electronic application (if
known)

MC2020

If the application or variation form is already
submitted, ask its applicant for the form's
'system reference' or 'your reference'.

Premises Licence Holder

* Name

Address Of Premises

* Building number or name

* Street

District

* City or town

County or administrative area

Postcode

Premises

Premise licence number

* Name of premises

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below

Personal licence number

Personal licence issuing
authority name

Address Of Personal Licence Issuing Authority

Building number or name

Street

District

City or town

County or administrative area

Postcode

Contact Details Of Personal Licence Issuing Authority

Telephone number

Section 3 of 3

DECLARATION

Continued from previous page...

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/change-7> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

DRAWING
PROPOSED REPLACEMENT RESTAURANT & BAR

GROUND FLOOR PLAN

24c PO Box 2709, Romford, Essex, RM7 7WY
 Tel: +44 (0)1708 702154
 mail to: info@2-4c.co.uk
 http://www.2-4c.co.uk

PROJECT ADDRESS
WOOLSTON HALL ABRIDGE RD CHIGWELL

CLIENT
HUNTS UK PROPERTIES

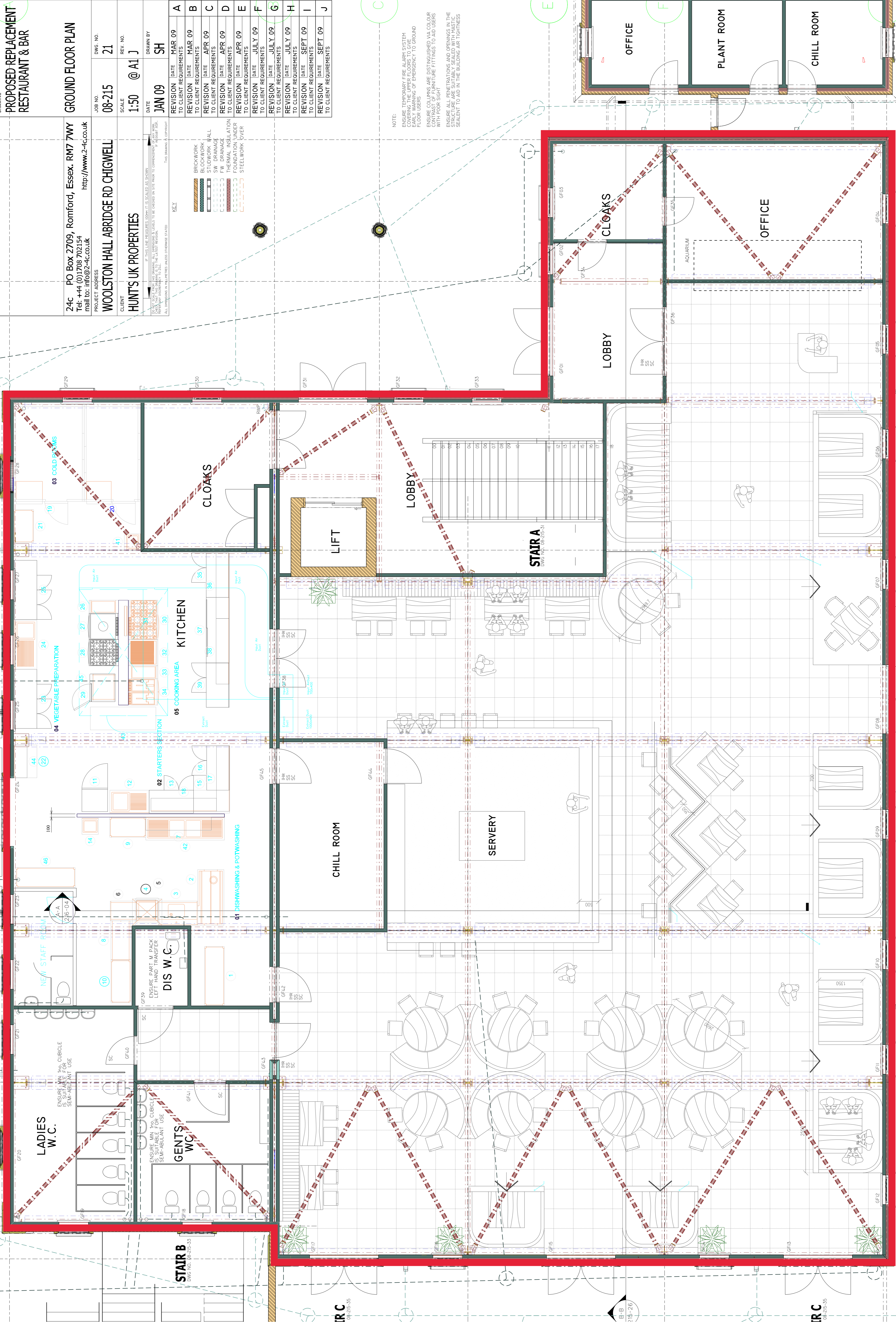
JOB NO. 08-215
 DWG. NO. 21
 SCALE 1:50 @ A1 J
 DATE JAN 09
 DRAWN BY SH

REVISION	DATE	TO CLIENT REQUIREMENTS
A	MAR 09	TO CLIENT REQUIREMENTS
B	MAR 09	TO CLIENT REQUIREMENTS
C	APR 09	TO CLIENT REQUIREMENTS
D	APR 09	TO CLIENT REQUIREMENTS
E	APR 09	TO CLIENT REQUIREMENTS
F	JULY 09	TO CLIENT REQUIREMENTS
G	JULY 09	TO CLIENT REQUIREMENTS
H	JULY 09	TO CLIENT REQUIREMENTS
I	SEPT 09	TO CLIENT REQUIREMENTS
J	SEPT 09	TO CLIENT REQUIREMENTS

KEY

- BRICKWORK
- BLOCKWORK
- STUCCO WALL
- SW DRAINAGE
- INSULATION
- THERMAL INSULATION
- FOUNDATION UNDER
- STEELWORK OVER

NOTE:
 ENSURE TEMPORARY FIRE ALARM SYSTEM COVERING THE UPPER FLOORS TO GIVE FLOOR USERS SUFFICIENT TIME TO EVACUATE.
 ENSURE COLUMNS ARE DISTINGUISHED VIA COLOUR CONTRAST OF FURNITURE FITTINGS TO AID USERS WITH POOR SIGHT.
 ENSURE ALL PENETRATIONS AND OPENINGS IN THE STRUCTURE ARE SUITABLY SEALED WITH MASTIC SEALANT TO AID IN THE BUILDING AIR TIGHTNESS.



GROUND FLOOR PLAN

Peter Jones

From: mooros chigwell <Moorseventschigwell@outlook.com>
Sent: 10 November 2020 15:54
To: Peter Jones
Subject: Re: Your application reference is: epping-forest-1018589

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Peter

To confirm sundays will be to 00.00 for all activities

Thank you

Lisa

Sent from my iPhone

On 10 Nov 2020, at 3:08 pm, Peter Jones <pjones@eppingforestdc.gov.uk> wrote:

Dear Lisa,

I just want to confirm the licensable activities and hours you are applying for. The application form submitted specifies them as follows:

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Live Music (Indoors)	N/A	11:00 - 23:00	11:00 - 23:00	11:00 - 00:00	11:00 - 01:00	11:00 - 01:00	11:00 - 00:00
Recorded Music (Indoors)	N/A	11:00 - 23:00	11:00 - 23:00	11:00 - 00:00	11:00 - 01:00	11:00 - 01:00	11:00 - 23:00
Late Night Refreshment (Indoors)	N/A	11:00 - 23:00	11:00 - 23:00	11:00 - 00:00	11:00 - 01:00	11:00 - 01:00	11:00 - 23:00
Alcohol (On)	N/A	11:00 - 23:00	11:00 - 23:00	11:00 - 00:00	11:00 - 01:00	11:00 - 01:00	11:00 - 01:00
Opening	N/A	11:00 - 23:00	11:00 - 23:00	11:00 - 00:00	11:00 - 01:00	11:00 - 01:00	11:00 - 00:00

I want to check before the consultation begins in order to not delay the process.

If this is correct please say; if they are not please advise the correct times.

Kind regards,

Mr Peter Jones MIOL, ABII

Licensing Officer

Licensing Team

Commercial and Regulatory Directorate

Tel. 01992 564166 (ext. 2416) or 01992 564721

Mob. 07851 384755 (only answered whilst on duty.)

<image001.png>

From: mooros chigwell <Mooroseventschigwell@outlook.com>

Sent: 10 November 2020 10:44

To: Peter Jones <pjones@eppingforestdc.gov.uk>

Subject: Your application reference is: epping-forest-1018589

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Peter

I have submitted application

Lee will complete the consent form separately (is it ok to email this to you?)

Please can you confirm wording for sign for outside and also what I need to have written in newspaper?

Please can you confirm asap if all that I have done is correct.

Thank you so much for your help

Regards

Lisa

[<0.jpg>](#)

Safer spaces is a council-led programme to help kickstart the local economy and reopen high streets in the Epping Forest district [Click Here to have your say on social distancing and safer spaces](#)

<1.png>

Our employees are working from home and have access to emails and telephones. We are doing everything we can to support our residents and local businesses. To avoid risk of cross-contamination please don't send items and correspondence through the post unless absolutely necessary. For up to date information and service updates go to our website at www.eppingforestdc.gov.uk. **Stay alert. Control the virus. Save lives.**

Disclaimer Epping Forest District Council

If you received this email by mistake, please let us know and delete it. We ask you to respect any confidential or private information in the email. Do not share it unless appropriate to do so. We take precautions to minimise risk but we cannot guarantee the safety, confidentiality and security of the internet. Please carry out your own virus checks on any attachments. We are not liable or bound by the content of this email. Our employees are fully responsible for the content of their emails and we expect them to remain within the law. However, the views expressed by our employees may not necessarily reflect the policies of Epping Forest District Council.

Notice of Application for a New Premises Licence under the Licensing Act 2003

Notice is given this day 11th November 2020 that Mooros Chigwell Limited of Woolston Hall, Abridge Road, Chigwell, Essex IG7 6BX has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of *Mooros, Woolston Hall, Abridge Road, Chigwell, Essex IG7 6BX*

The proposed licence is for:

The Provision of Live Music (Indoors), The Provision of Recorded Music (Indoors), The Provision of Recorded Music (Indoors), Late Night Refreshment (Indoors), The Sale by Retail of Alcohol (On Sales Only) Tuesday and Wednesday 11:00-23:00, Thursday 11:00-00:00, Friday and Saturday 11:00-01:00, Sunday 11:00-00:00

The Opening Hours Tuesday and Wednesday 11:00-23:00, Thursday 11:00-00:00, Friday and Saturday 11:00-01:00, Sunday 11:00-00:00

The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applications for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice.

It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000)



Guardian EPPING FOREST

Announcements **Planned roadworks** Licensing applications Planning notices General notices Local Authorities

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LICENSING **Mooros Chigwell Limited**



Notice of Application for a New Premises Licence under the Licensing Act 2003

Notice ID: WAT1912372

Notice effective from
19th November 2020 to 19th December 2020

Share this notice 0 comments

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By signing up you agree to our [Terms](#).
We respect your [privacy](#) and won't share your data.

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Attachments

WAT1912372.pdf

Share this notice

Peter Jones

From: Jas Leverton [REDACTED]
Sent: 20 November 2020 14:51
To: Licensing
Subject: Fw: Mooros Chigwell Ltd Premises Licence Application, Woolston Hall, IG76BX

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

From: Jas Leverton
Sent: 20 November 2020 14:49
To: ng@eppingforestdc.gov.uk <ng@eppingforestdc.gov.uk>
Subject: Mooros Chigwell Ltd Premises Licence Application, Woolston Hall, IG76BX

RE: Premises Licenece Mooros Chigwell, Woolston Hall, IG76BX

I write to object to this application as a resident at the neighbouring property of [REDACTED] Woolston Manor, Abridge Rd, Chigwell, [REDACTED]

I have lived here since March 2016 and have had to live through the later than licenced activity at the said property, which sometimes has continued playing loud music after closing time, followed by drunken customers causing a loud nuisance in the early hours of the morning, sometimes as late as 3am. Despite a number of residents from my apartment block ,at different times, complaining about this type of anti-social behaviour, the incidents have continued periodically This type of incident occurs on a monthly basis(pre covid times) and whilst I do not wish the business to fail, it should be allowed to function no later than 23.00 in my opinion, as it is in such close proximity to residential properties such as mine, where there are young families with children and older retired people.

It is with this in mind that I object to this application, as I know that its customers cause a public nuisance, sometimes with foul language, shouting, cars racing etc Young children or any residents should not be exposed to this type of behaviour. There have also been a number of criminal acts of car thefts, damage and nuisance behaviour and littering of alcohol bottles beeing thrown into our car park.

I hope that my objection withh be taken seriously. I look forward to a response.

Many thanks

Jaswinder Leverton

Peter Jones

From: Licensing Epping and Brentwood
<licensing.epping.and.brentwood@essex.police.uk>
Sent: 11 November 2020 14:25
To: Licensing
Subject: FW: EPP - FW: Premises Licence Application - Mooros, Chigwell

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

In relation to the above Premises licence ,

Essex Police have no representations to make , however I note that there was no DPS signed consent document attached to this application.



Ronan McManus (80692)

County Licensing Officer

☎ 101 (Ext: 406363) ☎ 07815 000889

📍 Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

This email and any other accompanying document(s) contain information from Kent Police and/or Essex Police, which is confidential or privileged. The information is intended to be for the exclusive use of the individual(s) or bodies to whom it is addressed. The content, including any subsequent replies, could be disclosable if relating to a criminal investigation or civil proceedings. If you are not the intended recipient, be aware that any disclosure, copying, distribution or other use of the contents of this information is prohibited. If you have received this email in error, please notify us immediately by contacting the sender or telephoning Kent Police on 01622 690690 or Essex Police on 01245 491491, as appropriate. For further information regarding Kent Police's or Essex Police's use of personal data please go to <https://www.kent.police.uk/hyg/privacy/> or <https://www.essex.police.uk/hyg/privacy/>. Additionally for our Terms and Conditions please go to <https://www.kent.police.uk/hyg/terms-conditions/> or <https://www.essex.police.uk/hyg/terms-conditions/>

Peter Jones

From: Brian Stalabrass
Sent: 11 November 2020 15:48
To: Peter Jones
Cc: Kiersten Taylor
Subject: RE: Premises Licence Application - Mooros, Chigwell

Hi Peter,
We have no representations to make with regard to this licence application under the licencing objective of Public Safety.
Regards
Brian

Brian Stalabrass, EHO
Business and Corporate Team Manager

Tel 01992 564063; Mb 07798 372131
e-mail bstalabrass@eppingforestdc.gov.uk

From: Peter Jones <pjones@eppingforestdc.gov.uk>
Sent: 10 November 2020 15:30
To: 'Licensing.Applications@essex.police.uk' <Licensing.Applications@essex.police.uk>; 'SouthWestGroupSDP@essex-fire.gov.uk' <SouthWestGroupSDP@essex-fire.gov.uk>; Contact Planning <contactplanning@eppingforestdc.gov.uk>; Brian Stalabrass <BStalabrass@eppingforestdc.gov.uk>; Michael Richardson <MRichardson@eppingforestdc.gov.uk>; 'licenceapplications@essex.gov.uk' <licenceapplications@essex.gov.uk>; 'mark.carroll@essex.gov.uk' <mark.carroll@essex.gov.uk>; 'Trading.Standards@Essex.gov.uk' <Trading.Standards@Essex.gov.uk>; 'Alcohol@homeoffice.gsi.gov.uk' <Alcohol@homeoffice.gsi.gov.uk>; 'Richard.Young@hse.gov.uk' <Richard.Young@hse.gov.uk>; 'amanda.crosland@canalrivertrust.org.uk' <amanda.crosland@canalrivertrust.org.uk>; Cllr.D Sunger <cldr.dsunger@eppingforestdc.gov.uk>; anthony.belgrave@chigwellparishcouncil.gov.uk
Cc: mooros chigwell <Moorosevents@chigwell@outlook.com>
Subject: Premises Licence Application - Mooros, Chigwell

Good afternoon,

Please find attached an application for a Premises Licence in respect of Mooros, Woolston Hall, Abridge Road, Chigwell, Essex, IG7 6BX. The application was received today 10th November 2020.

The consultation starts tomorrow, 11th November 2020 and ends on **Tuesday 8th December 2020**

This application is made as the licence previously held has lapsed.

Any representations or comments need to be submitted within this time period to licensing@eppingforestdc.gov.uk

This application is for the following:

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Live Music (Indoors)	N/A	11:00 - 23:00	11:00 - 23:00	11:00 - 00:00	11:00 - 01:00	11:00
Recorded Music (Indoors)	N/A	11:00 - 23:00	11:00 - 23:00	11:00 - 00:00	11:00 - 01:00	11:00
Late Night Refreshment (Indoors)	N/A	11:00 - 23:00	11:00 - 23:00	11:00 - 00:00	11:00 - 01:00	11:00
Alcohol (On)	N/A	11:00 - 23:00	11:00 - 23:00	11:00 - 00:00	11:00 - 01:00	11:00

Peter Jones

From: Licence Applications CYP <LicenceApplications@essex.gov.uk>
Sent: 12 November 2020 10:03
To: mooroseventschigwell@outlook.com
Cc: 'licensing.applications@essex.pnn.police.uk'; Licensing
Subject: Mooros Chigwell Limited
Attachments: Licensed business premises CSE I Didn't Know leaflet.pdf

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RE: Licensing Act 2003 - Mooros Chigwell Limited

The licensing application received on 10th November 2020 has been assessed and we can confirm we have no objections in relation to the child protection / safeguarding element of this licence application.

As a license holder it is important for you to be aware and cited on risks to children from sexual exploitation (CSE). The I Didn't Know leaflet for license holders and licensed business owners is attached to provide you with further information and recommendations to ensure children are appropriately safeguarded. For further information about CSE please visit <http://www.escb.co.uk/engb/workingwithchildren/licensingguidelines.aspx>

Local Authority Designated Officer (LADO)
FAO: Licensing
Quality Assurance & Safeguarding Service
Family Operations
70 Duke Street
Chelmsford
Essex CM1 1JP
Tel: 0333 013 9797 Email: LicenceApplications@essex.gov.uk

Regards

Sent on behalf of Rebecca Scott, LADO

Nicky Merrell
Business Support

Corporate and Customer Services
Essex County Council | Address: County Hall Chelmsford
 | www.essex.gov.uk

Peter Jones

From: Duncan Forsyth
Sent: 16 November 2020 11:09
To: Peter Jones
Subject: FW: Mooros New App
Attachments: RE: Premises Licence Application - Mooros, Chigwell; Premises Licence Application - Mooros, Chigwell

Hello Peter

I have no comments regarding 'Prevention of Public nuisance' conditions.

Regards

Duncan Forsyth
Environmental Enforcement Officer

Community Resilience Team
Communities & Partnerships Directorate
Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ
Tel. 01992 564497 Contact Centre 01992-564608
Email: dforsyth@eppingforestdc.gov.uk



www.eppingforestdc.gov.uk

From: Michael Richardson <MRichardson@eppingforestdc.gov.uk>
Sent: 11 November 2020 10:30
To: Duncan Forsyth <DForsyth@eppingforestdc.gov.uk>
Subject: Mooros New App

I've just made up a worksheet for you on this – WK202041684
Attached original emails to this if you need them

Mike

Michael Richardson
Senior Environmental Enforcement Officer
Community Resilience Team
Communities & Partnerships Directorate
Epping Forest District Council
High Street
Epping
Essex
CM16 4BZ

(01992) 564422
mrichardson@eppingforestdc.gov.uk

Peter Jones

From: Mailbox - South West Group SDP <SouthWestGroupSDP@essex-fire.gov.uk>
Sent: 16 November 2020 12:12
To: 'mooroseventschigwell@outlook.com'
Subject: Woolston Hall Abridge Road, Chigwell Letters
Attachments: Woolston Hall Abridge Road, Chigwell L1b letter.docx; Woolston Hall Abridge Road, Chigwell L1 letter.docx

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good afternoon,

Please find attached your letters, this is concerning Woolston Hall, Albridge Road, Chigwell.

Any problems, please let us know.

Kind regards

Jacqueline Galloway

Admin Team (South West)
Essex County Fire and Rescue Service
South West Group Service Delivery Point
Basildon Fire Station
Broadmayne
Basildon SS14 1EH
Tel: [REDACTED]
E-mail: [REDACTED]

II Please consider the environment before printing this e-mail

Our mission is to make Essex a safe place to live, work and travel. <http://www.essex-fire.gov.uk> This communication may contain personal and confidential information that is protected by the Data Protection Act 2018. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by email if you have received this email by mistake and delete this email from your system. Copyright in this communication either belongs to Essex Police, Fire and Crime Commissioner Fire and Rescue Authority or such use has been approved by the copyright holder.



Essex County
Fire & Rescue Service

Jo Turton
Chief Fire Officer / Chief Executive

Elisabeth Sharp
Mooros Chigwell Ltd.,
Woolston Hall,
Abridge Road,
Chigwell.
Essex.
IG7 6BX

South West Group Service Delivery Point
Basildon Fire Station
Broadmayne
Basildon
SS14 1EH

Enquiries to: Angus Neale Watch Manager
T: +44(0) 1376 576700
southwestgroupsdp@essex-fire.gov.uk

Our Ref: 62053
Your Ref: MC2020
Date: 15 November 2020

Dear Madam

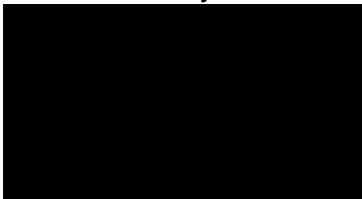
LICENSING ACT 2003
THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005
Premises: Mooros, Woolston Hall Abridge Road, Chigwell IG7 6BX

Receipt is acknowledged of the above consultation(s), which will be audited by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority.

Should there be any significant concerns regarding the application(s) you will be notified in due course.

Please quote our reference number in any future correspondence.

Yours faithfully



C A Neale
Technical Fire Safety

Cc Licensing Department, Epping Forest District Council Civic Offices, 323 High Street, Epping CM16 4BZ



Essex County Fire & Rescue Service

Jo Turton
Chief Fire Officer / Chief Executive

Elisabeth Sharp
Mooros Chigwell Ltd.,
Woolston Hall,
Abridge Road,
Chigwell.
Essex.
IG7 6BX

South West Group Service Delivery Point
Basildon Fire Station
Broadmayne
Basildon
SS14 1EH

Enquiries to: Angus Neale Watch Manager
T: +44(0) 1376 576700
southwestgroupsdp@essex-fire.gov.uk

Our Ref: 62053
Your Ref: MC2020
Date: 16 November 2020

Dear Madam,

LICENSING ACT 2003
THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005
Premises: Mooros Woolston Hall Abridge Road, Chigwell IG7 6BX

I refer to your recent application made under the Licensing Act 2003 for a Premises Licence.

Essex Police, Fire and Crime Commissioner Fire and Rescue Authority (hereafter called “the Authority”) has now audited the application and is of the opinion, taking into consideration the information submitted, that you do not anticipate any additional risk to the public as a consequence of the proposed application being approved.

As a result, the Authority does not propose to carry out an inspection of the premises at this time.

It is however brought to your attention that in addition to the Licensing Act 2003, these premises come under The Regulatory Reform (Fire Safety) Order 2005 (The Order) and have now been entered on the Service Risk Based Inspection Programme. As a result, an announced audit may be carried out.

The inspection will be focused upon your site-specific fire risk assessment. You will have to demonstrate to the Inspecting Officer that you have implemented suitable and sufficient measures to satisfy the requirements of The Order.

For technical detail and guidance, you are strongly advised to purchase the guidance document from the list attached to this letter. Alternatively, these can be viewed online at <https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>. When purchasing or installing equipment, compliance with the relevant British Standard is normally taken as being adequate. Should the issues set out in this report require major changes or costs, then you are advised to take professional advice before proceeding.

The Authority will pursue contraventions of the Order to a satisfactory conclusion: this may include enforcement action being taken proportional to the circumstances. Further, should a fire safety concern arise that is not subject to the provisions of The Order but does / will impact on the Licensing Act objective for public safety that cannot be satisfactorily resolved, it is likely to result in a request for a review of the licence being made by the Authority.

If you require further information regarding this or any other fire precautionary matter, please contact the above named Officer quoting our reference number.

Yours faithfully,



C A Neale
Protection

**Guides in the Series available from the CLG
(Communities and Local Government)**

<https://www.gov.uk/workplace-fire-safety-your-responsibilities/fire-safety-advice-documents>

1	Offices & Shops ISBN-13:978 1 851 12 851 0	Offices and retail premises (including individual units within larger premises, e.g. shopping centres)
2	Factories & Warehouses ISBN-13:978 1 851 12 816 7	Factories and warehouse storage premises
3	Sleeping Accommodation ISBN-13: 978 1 851 12 817 4	All premises where the main use is to provide sleeping accommodation, e.g. hotels, guest houses, B&Bs, hostels, residential training centres, holiday accommodation and the common areas of flats, maisonettes, HMOs and sheltered housing (other than those providing care - see Residential Care Premises), but excluding hospitals, residential care premises, places of custody and single private dwellings.
4	Residential Care Premises ISBN-13:978 1 851 12 818 1	Residential Care and nursing homes, common areas of sheltered housing (where care is provided) and similar premises, which are permanently staffed and where the primary use is the provision of care rather than healthcare (see Health Care Premises)
5	Educational Premises ISBN-13: 978 1 851 12 819 8	Teaching establishments ranging from pre-school through to universities, except the residential parts (See Sleeping Accommodation).
6	Small & Medium Places of Assembly ISBN -13: 978 1 851 12 820 4	Smaller public houses, clubs, restaurants and cafes, village halls, community centres, libraries, marquees, churches and other places of worship or study accommodating up to 300 people
7	Large Places of Assembly ISBN-13: 978 1 851 12 821 1	Larger premises where more than 300 people could gather, e.g. shopping centres (not the individual shops), large nightclubs and pubs, exhibition and conference centres, sports stadia, marquees, museums, libraries, churches, cathedrals and other places of worship or study
8	Theatres, Cinemas, and Similar Premises ISBN-13: 978 1 851 12 822 8	Theatres, cinemas, concert halls and similar premises used primarily for this purpose
9	Open Air Events and Venues ISBN-13: 978 1 851 12 823 5	Open air events e.g. theme parks, zoos, music concerts, sporting events (not stadia - see Large Places of Assembly), fairgrounds and county fairs.
10	Healthcare Premises ISBN-13:978 1 851 12 824 2	Premises where the primary use is the provision of healthcare (including private) e.g. hospitals, doctors' surgeries, dentists and other similar healthcare premises
11	Transport Premises and Facilities ISBN-13:978 1 851 12 825 9	Transportation terminals and interchanges e.g. airports, railway stations (including sub-surface), transport tunnels, ports, bus and coach stations and similar premises but excluding the means of transport (e.g. trains, buses, planes and ships)
12	Animal Premises and Stables ISBN-13: 978 1 85112 844 6	Animal premises, stables, livery yards and stables within zoos, large animal sanctuaries or farm parks
13	<i>Supplementary Guide</i> Means of Escape for Disabled People ISBN – 13: 978 1 85112 873 7	This guide is a supplement to be read alongside other guides in this series. It provides additional information on accessibility and means of escape

Peter Jones

From: Anthony Belgrave <anthony.belgrave@chigwellparishcouncil.gov.uk>
Sent: 27 November 2020 13:11
To: Peter Jones
Cc: Jamie Braha; mona.sehmi@gmail.com
Subject: RE: Premises Licence Application - Mooros, Chigwell

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Mr Peter Jones MIOL, ABII
Licensing Officer
Licensing Team
Commercial and Regulatory Directorate

Dear Peter Jones,

Thank you for your correspondence dated 10th November 2020.

On behalf of Chigwell Parish Council, I am writing to convey the sincere gratitude of the council Membership for granting this opportunity to participate in this consultation.

Please be advised that at the meeting of the Management committee, held on 26th November 2020, the attending Members considered the respective new premises license application and have duly resolved not to comment.

Thanks again for your correspondence.

Yours sincerely,

Anthony Belgrave
Clerk to the Council
Chigwell Parish Council
Hainault Road
Chigwell
IG7 6QZ

Tel: 0208 501 4275

Fax: 0208 501 2045

e mail: anthony.belgrave@chigwellparishcouncil.gov.uk

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Peter Jones

From: Alastair Prince
Sent: 08 December 2020 08:43
To: Peter Jones
Subject: licence application at Mooros, Chigwell

Dear Peter,

Development Management have no comments to make on the licencing application at Mooros, Chigwell.

Kind Regards,

Alastair Prince MA

Planning Officer
Development Management
Planning Services
Epping Forest District Council
2nd Floor Civic Offices
High Street, Epping, CM16 4BZ
01992564462

<http://www.eppingforestdc.gov.uk/index.php/residents/planning-and-building>

Please be aware that, due to restrictions advised by the Government following the Global COVID-19 pandemic, we are striving to ensure that an efficient service as possible is being provided at this difficult time for everybody. The Council appreciates your patience at this time as we endeavour to achieve this.

Further information and answers to some frequently asked questions is available on our [website here](https://www.eppingforestdc.gov.uk/planning-and-building/) (<https://www.eppingforestdc.gov.uk/planning-and-building/>).

Planning enquiries can be made by email to contactplanning@eppingforestdc.gov.uk

Drop-in planning surgeries are currently unavailable but you can talk to our Duty Planners (or leave a message and your call will be returned) by phone between 9:30 and 11:00 Monday to Friday.

PREMISES LICENCE

Part A



Premises licence number:

LN/210005943

Part 1 – Premises details:

Postal address of premises, or if none, ordnance survey map reference or description:

Mooros Events
Woolston Hall,
Abridge Road,

Post Town: Chigwell Post code: IG7 6BX

Telephone number: 0208 559 8714

Where the licence is time limited the dates: N/A

Licensable activities authorised by the licence:

Supply of alcohol
Live Music
Recorded Music

The times the licence authorises the carrying out of licensable activities:

Supply of alcohol-	Monday-Sunday	11:00-01:00
Live Music	Friday-Saturday	19:00-01:00
Recorded Music	Thursday & Sunday	19:00-00:00
	Friday & Saturday	19:00-01:00

These times only applicable when private events are taking place

The opening hours of the premises:

Monday-Friday 11:00-01:00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies:

On

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:

Hunts Enterprises Limited

[Redacted address and contact information]

Registered number of holder, for example company number, charity number (where applicable):
06324363

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:

Lee Marns
■ Ramsay Road
Forest Gate
London
■

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

London Borough of Waltham Forest
Z01N0789RA/1

Mandatory Conditions

All Premises Licence authorising supply of alcohol

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence –
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.

2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.

3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - (a) a holographic mark or
 - (b) an ultraviolet feature.
6. The responsible person shall ensure that –
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 –
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$
 Where –
 - (i) P is the permitted price
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or

- (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence allows Exhibition of Films

1. Where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.

2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation by that body.

3. Where

(a) The film classification body is not specified in the licence, or

(b) The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

admission of children must be restricted in accordance with any recommendation made by that licensing authority.

4. In this section “children” means any person aged under 18; and “film classification body” means the person or persons designated as the authority under Section 4 of the Video Recordings Act 1984(c39) (authority to determine suitability of video works for classification).

If the Premises Licence has conditions in respect of Door Supervision except theatres, cinemas, bingo halls and casinos

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

- (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
- (b) be entitled to carry out that activity by virtue of section 4 of the Act.

2. But nothing in subsection (1) requires such a condition to be imposed:

- (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
- (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).

3. For the purposes of this section:

- (a) “security activity” means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
- (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule

Annex 2 – Conditions consistent with the Operating Schedule:

The Prevention of Crime and Disorder.

The premises shall install and maintain a comprehensive CCTV system covering the internal and external of the premises which is of evidential quality. It will also cover all entry and exit points enabling full frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less than 31 days with the correct time and date stamping. Recording shall be made available immediately upon lawful request of Essex Police or other Responsible Authority. Download or export of CCTV should be in the native file format with the native player.

A staff member from the premises who is conversant with the operation of the CCTV system shall be available at all times when the premises are open to the public. This staff member must be able to show Essex Police or other Responsible Authority recent data or footage with the absolute minimum of delay.

The premises will maintain a bound log book for all incidents, accidents and emergencies which shall include the following information; and will be available to Essex Police or other Responsible Authority immediately upon lawful request.

- All crimes reported to the venue,
- All ejections of patrons,
- All refusals of service,
- Any complaints received,
- Seizures of drugs or offensive weapons,
- The full name of any person who has been involved in dealing with any of the above matters.

The premises will risk assess the need for SIA registered Door Supervisors. Risk assessments shall be kept for 12 months and made available to Essex Police or other Responsible Authority immediately upon request.

When the need for SIA registered Door Supervisors is identified, a minimum of 2 shall be employed.

A bound Door Supervisors register shall be kept. Door Supervisors shall sign to record their start and finish times along with their full name and SIA badge number.

Public Safety

Reasonable and adequate staff training to be carried out and properly documented in relation to:

- Dealing with incidents and prevention of crime and disorder;
- Sale of alcohol (to underage, persons over 18 purchasing for underage, drunks, ect) prior to being allowed to sell alcohol

All training records will be retained for 12 months and made available to Essex Police or other Responsible Authority upon reasonable request.

Prevention of Public nuisance

The external areas of the premises shall be cleared of customers no later than 22:00hrs every night save for those using the designated smoking area.

No drinks or glassware shall be permitted outside the premises after 22:00hrs

From 22:00hrs the number of persons permitted in the smoking area shall be restricted to 15 at any one time.

Notices shall be prominently displayed at all exits requesting patrons to leave quietly.

1. An automatic noise control device shall be used to control the volume of live and recorded music. All sound equipment must be subject of control by the noise control device i.e if those hiring the venue are allowed to bring in their own equipment, the equipment must be subject to control by the automatic control device.
2. All windows and doors on the rear and side facing Woolston Manor Apartments shall be kept closed whilst any live or recorded music is being played that is audible at the boundary with Woolston Manor Apartments.

The Protection of children from harm

The premises shall operate a Challenge 25 age verification policy. Any person who appears to be under the age of 25 shall be asked to produce photographic identification to prove they are 18 or over. Failure to produce will result in service being refused. Acceptable forms of photographic identification include:

- Passport
- Photo card Driving Licence
- Photographic ID bearing the 'PASS' hologram.

Annexe 3 – Conditions attached after a hearing by the licensing authority:

We have taken into account the relevant written four licensing objectives and the Council's Licensing Policy and the Secretary of State's Guidance....

Granted

1. Subject to the existing conditions on the licence as varied in the operating schedule attached to the application.
2. Those agreed with the Environment & Neighbourhoods Manager set out on page 41 of the report.

Annexe 4 – Plans:

Plans held at Epping Forest District Council